

4 **EARLY FORD V8 CLUB OF AMERICA**  
5 **HI-COUNTRY REGIONAL GROUP**  
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8 **BYLAWS**

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11 **ARTICLE I Purpose**  
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13 **a. Name of the Club**

14 **In accordance with the charter of the Early Ford V8 Club of America (National) we are**  
15 **known as the Hi-Country Regional Group, Early Ford V8 Club of America (Club, as used**  
16 **in this document, means the Hi Country Regional Group)**  
17

18 **b. Legal Status**

19 **We are a not for profit corporation registered with the Secretary of State, State of**  
20 **Colorado, as ID number 19871543258.**  
21

22 **c. Governance**

23 **We operate in accordance with the National Club Bylaws as published in the national**  
24 **Roster of Membership. All meetings shall be conducted in accordance with Robert's Rules**  
25 **of Order.**  
26  
27

28 **ARTICLE II Membership**  
29

30 **a. Membership**

31 **Membership is open to any individual who supports the purposes of**  
32 **the National Club.**  
33

34 **b. Requirements**

35 **Article 18 Section 4 of the National Club Bylaws defines requirements for Club**  
36 **membership.**  
37

38 **c. Classes of membership**

39 **There shall be four classes of membership. These are: Regular, Joint, Honorary and Life**  
40

- 41 **i. Regular: A regular member is a full dues paying member and can vote in**  
42 **all elections and hold office in the Club. The member is entitled to a**  
43 **membership card, newsletter/web access and a copy of the Membership**  
44 **Roster.**  
45 **ii. Joint: A Joint membership consists of a regular member plus any other**  
46 **member (one) of the regular member's household and both can vote in all**  
47 **elections and hold office in the Club and receive individual membership**

48 cards and a single copy of other printed material such as the membership  
49 roster and newsletter.

- 50 iii. Life : A Life Member is any Regular or Joint Member who has obtained 20  
51 years of 250 Club Membership. A Life Member is excused from paying  
52 Club dues but otherwise is Regular member.  
53 iv. Honorary: An Honorary member is a living individual who is recognized by  
54 the Club Board of Directors as contributing significantly to the activities of  
55 the Club. They do not share in other rights of membership.

56  
57 **d. Dues**

58 To remain a Regular or Joint member in good standing, the annual dues, as set by the Club  
59 Board of Directors, must be paid to the Club. Failure to pay dues shall result in suspension  
60 of membership in the Club.  
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63 **ARTICLE III Election of the Board of Directors**

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65 **a. The Board of Directors**

66 There shall be six (6) Board of Director members who are responsible for managing the  
67 affairs and business of the Early Ford V8 Club of America, Hi-Country Regional Group.  
68 The six Board  
69 Members are elected by the general membership.  
70

71 **b. Term of Office**

72 Each Board Member shall serve a term of three (3) years. Two new Board Members and  
73 one (1) Alternate Board member are elected each year as three (3) existing Board Member  
74 complete their term.  
75

76 **c. Nominating Committee**

77 The President shall appoint a Nominating Committee consisting of two or more Club  
78 members to seek out other Club members who are willing to serve on the Board of  
79 Directors. Typically it is expected that the President, during the month of October, will  
80 appoint the three outgoing Board Members to seek out candidates during the months of  
81 November and December so that three new Board Members can be elected at the  
82 December General Meeting. Club members nominated to run for the Board of Directors  
83 are given the choice to accept the nomination or decline the nomination.  
84

85 **d. Election of Board Members**

86 After posting new applicants names in the Club newsletter and website and/or by word of  
87 mouth, the election of three (3) new Board Members shall take place by secret ballot at the  
88 December General Meeting. A minimum of three (3) members are needed to run for the  
89 Board, but generally it is recommended to have more candidates. It is also permissible for  
90 Club members to nominate candidates from the floor at the December General Meeting.  
91 Candidates nominated from the floor at the December General Meeting must be present to  
92 accept or decline the nomination or present a written confirmation of their willingness to  
93 have their name placed in nomination. Only Club members present at the December  
94 General Meeting may vote.  
95

96 The three candidates receiving the most votes at the December General Meeting will be the  
97 new Board Members. The candidate receiving the third highest number of votes will be the  
98 alternate Board Member. The Alternate Board Member will serve on the Board in the

99 event one of the three elected Board Members resigns their position or is otherwise  
100 unavailable to serve. The Alternate Board Member is expected to attend each monthly  
101 board meeting. The Alternate Board Member has one vote when votes are needed to make  
102 decisions for Club Business. The term of the alternate expires one year after selection.  
103

104 e. **Term of Office**

105 The term starts on the date of election and ends three years later, following the close of the  
106 December meeting at which Club officers are elected.  
107

108  
109 **ARTICLE IV Election of Club Officers**  
110

111 a. **The Club Officers**

112 Elected officers are as follows:

- 113 • **President**
- 114 • **Vice President**
- 115 • **Recording Secretary**
- 116 • **Treasurer**
- 117 • **Corresponding Secretary**  
118

119 b. **The election process**

120 The election of officers shall take place during the December Board of Directors  
121 meeting with the officers being selected from the Board of Directors. The four (4)  
122 ongoing Board Members, the three (3) out-going Board Members and the three, (3)  
123 newly elected Board Members will take part in the nominating and voting process to fill  
124 the five offices.  
125

126 The first item of business at the December Board meeting is the election of officers. The  
127 current President asks for nominations for the new President. The Board Members  
128 may nominate any of the four on-going Board Members or any of the three (3) newly  
129 elected Board Members. Each nomination requires a second before the nomination is  
130 validated. The nominations cease when a motion is made and seconded to end the  
131 nominations. The candidates leave the room while the remaining Board Members  
132 discuss the qualifications of the candidates and then vote on the candidates by show of  
133 hands. The candidates may cast their vote by written ballot before leaving the room.  
134 The President will have the votes tallied and announce the winner. Upon election, the  
135 new President takes charge of the election of the remaining four officers, which proceed  
136 in the same manner as the election of the President.  
137

138 c. **Voting**

139 Only Board members may nominate, second and cast votes for the election of officers  
140 and they must be present at the meeting to do so. A candidate receiving the majority of  
141 votes for an office will result in election to the office. In case of a tie vote that cannot be  
142 resolved by a subsequent revote, the selection of the officer shall be made by the current  
143 President, which in the case of the presidential election, will be the outgoing President.  
144 For all other officers it will be the incoming President.  
145

146 d. **Term of office**

147 Each officer shall serve in the position for a term of one year.  
148

149  
150 **ARTICLE V Duties of the Officers**  
151

152 **a. President**

153 **The President shall be the Chief Executive Officer of the not for profit organization.**  
154 **The President shall have direction, supervision and control of the business and the**  
155 **affairs of the organization, subject to the approval of the Board of Directors.**  
156

157 **The President shall preside at all meetings of the Board of Directors and at all General**  
158 **monthly meetings.**

159 **The President will appoint the positions defined in Article I of the Standing Rules**  
160

161 **The President shall sign in writing all contracts with others as well as other instruments**  
162 **provided that the contracts and instruments are approved by a majority of the Board.**  
163 **Purchases that have been previous approved as a budget line item and are under the**  
164 **control of an activity chairman do not require a signature.**  
165  
166

167 **b. Vice President**

168 **The Vice President shall perform all the duties of the President in his absence and when**  
169 **so acting shall have all the powers and restrictions of the President. The Vice President**  
170 **shall perform other duties as may be prescribed by the President and shall attend all**  
171 **General Meetings and Board of Directors meetings. At General Meetings the Vice**  
172 **president will collect \$.25 from all members not showing or wearing their name badges.**  
173

174 **The Vice President shall maintain the “250 Club “ book and make sure that it is**  
175 **available at all General Meetings and at as many Board Meetings, Club Tours and**  
176 **Seminars as possible by taking it there himself (herself) or finding a substitute to take it.**  
177 **The Vice President should periodically check the “250 Club” book to be sure that the**  
178 **addition is correct. At the end of the year, the Vice President shall calculate the points**  
179 **for all members in order to determine those persons qualifying for the “250 Club”.**  
180

181 **The Vice President shall plan and sponsor the Annual Installation Banquet, which**  
182 **includes selecting a location, date, negotiating a cost for approval by the Board, and**  
183 **arranging for table decorations. As part of the installation Banquet preparations, the**  
184 **Vice President will coordinate the gift to the outgoing President, assure that it is**  
185 **presented at the Banquet, and insure the “250 Club” awards are prepared and**  
186 **presented to the qualifying members.**  
187

188 **c. Treasurer**

189 **The Treasurer is responsible for keeping the Club bank account(s) in order and**  
190 **presenting a financial report once a month to the Board of Directors and the General**  
191 **Membership. All bank accounts shall be under the control of the Treasurer. If the**  
192 **Treasurer is not able to attend the General Meeting or the Board of Directors meeting,**  
193 **he (she) shall assure that a substitute is present at the meeting to give the Treasurer’s**  
194 **report. The Treasurer accepts all monies from the general membership and other**  
195 **parties for membership dues, Club tours, and other special events. The Treasurer shall**  
196 **make sure all viable invoices presented to the Club are paid in a reasonable amount of**  
197 **time in order to avoid penalties or an unfavorable reputation for the Club.**  
198

199 The Treasurer shall serve as cosigner with the President on any bank accounts. The  
200 Treasurer shall also advise the President and Board of Directors on matters involving  
201 the Club treasury, saving accounts, bonds, or any other financial interests.  
202

203 The Treasurer shall annually prepare the line item budget for the club for the coming  
204 calendar year as well as estimate line item amounts for the next two years. The line item  
205 budget for the current calendar year will be prepared and presented for approval at the  
206 February Board Meeting.  
207

208 **d. Recording Secretary**

209 The Recording Secretary (aka Secretary) shall keep minutes of all general meetings and  
210 the Board of Directors meetings. At the General Meeting the Secretary shall read the  
211 minutes of the previous Board Meeting and the General Meeting, or as otherwise  
212 requested by the President. If the Secretary is not able to attend the General Meeting or  
213 the Board of Directors meeting he (she) shall assure that a substitute is present at the  
214 meeting(s) to read the minutes of past meetings and record the minutes of that meeting.  
215

216 The Secretary shall also be responsible for possession of official Club documentation  
217 such as meeting minutes, the Club charter, National Bylaws, High Country Regional  
218 Group Bylaws, insurance policies, Treasurer reports, the Certificate of Incorporation,  
219 and other documents and records deemed to be significant. He (she) shall renew the  
220 Certificate of Incorporation as required by the State of Colorado.  
221

222 **e. Corresponding Secretary**

223 The Corresponding Secretary is responsible directly or by delegation for all  
224 correspondence with outside contacts such as the National Club, other Regional groups,  
225 businesses, and individuals outside the Club. The Corresponding Secretary is also  
226 responsible directly or by delegation for pick up of the mail from the Club post office  
227 box.  
228

229 The Corresponding Secretary shall write articles for the V8 Times, the National Club  
230 magazine, for inclusion in the “Regional Group News” section. An article should be  
231 sent as soon as possible after the election of officers to inform the National and Regional  
232 groups of the newly elected officers. Other articles submitted can be at the discretion of  
233 the Corresponding Secretary, but presumably would address events, both past and  
234 future, in which the Club is engaging.  
235

236 **f. Duties of the remaining members of the Board of Directors**

237 The other Board Members not holding office as listed above shall assist the President  
238 and other officers as necessary. They may be called upon by the President to fill in for  
239 the Treasurer or Recording Secretary in their absence. They may also fill one of the  
240 event chairmen or representative positions described below. They may be assigned  
241 other duties, such as call lists, as requested by the President.  
242

243 **ARTICLE VI Dissolution**  
244

245 As per Article 18 Section 5 of the National Club bylaws, a regional group shall consist of not less  
246 than five members of the National. If the Hi-Country Regional Group is dissolved by the National  
247 Club, then all remaining assets of the regional group, including all funds, shall be offered to the  
248 Early Ford V8 Foundation. Any unwanted donation can be disposed of at the discretion of the  
249 Board of Directors.

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251  
252 **STANDING RULES**  
253

254 **ARTICLE I Duties of Event Chairmen and Representatives**  
255

256 **All chairmen and representatives are appointed by the Board of Directors,**  
257 **acting through the President, and serve at the pleasure of the Board.**  
258

259 **a. Tour Chairman**

260 **The Tour Chairman is responsible for assuring that Tour Sponsors are secured to**  
261 **sponsor at least seven tours during the year. The Tour Chairman should endeavor to**  
262 **have two tours per month during months with good weather. Where possible, the Tour**  
263 **Chairman should assure that monthly tours do not conflict with each other, Garage**  
264 **Seminars, or other major events that might severely impact attendance. The Tour**  
265 **Chairman shall assure that tours are scheduled well in advance to facilitate member**  
266 **planning. The Tour Chairman shall also assure that the Tour Sponsor submits an**  
267 **article for the Club newsletter describing the tour, date and time, meeting point and**  
268 **other pertinent information for the upcoming tour.**  
269

270 **The Tour Chairman will select a member from the general membership to assist in the**  
271 **performance of the duties. The assistant will learn from the experience so that the**  
272 **assistant may assume the duties of Tour Chairman in case of absence of the Chairman**  
273 **and assume the position as successor when the Tour Chairman steps down. The Tour**  
274 **Chairman or assistant should be present at Board of Director and General meetings.**  
275

276 **b. Seminar Chairman**

277 **The Seminar Chairman is responsible for assuring that Seminar Sponsors are secured**  
278 **to sponsor early Ford related seminars at least ten (10) times per year. Seminars should**  
279 **cover topics related to the restoration and preservation of the early Ford V8 or other**  
280 **automotive interest and have educational value to the members who attend the seminar.**  
281 **The seminars may take place in member garages, places of business, or any other**  
282 **appropriate location. The Seminar Chairman should assure that monthly seminars do**  
283 **not conflict with monthly tours or other major events. The Seminar Chairman shall**  
284 **assure that seminars are scheduled well in advance such that members can plan their**  
285 **schedules accordingly. The Seminar Chairman shall also assure the Seminar Sponsor**  
286 **places an article in the Club newsletter, “The Distributor” describing the seminar and**  
287 **establishing the time and location and with directions to get to the seminar.**  
288

289 **The Seminar Chairman shall prepare a list of scheduled seminars and present it to the**  
290 **general membership at the General Meetings. The list should cover seminars several**  
291 **months in advance. The Seminar Chairman shall also speak at each General Meeting,**  
292 **calling on Seminar Sponsor, as appropriate, to describe and give details for upcoming**  
293 **seminars.**  
294

295 **The Seminar Chairman will select a member from the general membership to assist the**  
296 **Chairman. The assistant will learn from the experience so that the assistant may**  
297 **assume the duties of the Seminar Chairman in case of the Chairman’s absence, and**  
298 **may assume the position for the next year or whenever the Seminar Chairman steps**  
299 **down. Either the Seminar Chairman or the assistant should be present at all Board of**  
300 **Directors meetings and General Meetings.**

301  
302 c. **Membership Chairman**

303 **The Membership Chairman is responsible for welcoming new members into the Club**  
304 **and helping them join the Hi-Country Regional Group and the National Early Ford V8**  
305 **Club. The Membership Chairman will take applications from new members and**  
306 **forward the dues to the Treasurer. The Membership Chairman will assure that the new**  
307 **member gets a name badge and a current year Roster. The Membership Chairman is**  
308 **in charge of preparing and distributing the Club Roster.**

309  
310 **The Membership Chairman should be present at all Board of Directors meetings and**  
311 **General Meetings.**

312  
313 d. **Program Chairman**

314 **The Program Chairman is responsible for providing a program for each General**  
315 **Meeting. The program should last 15 to 30 minutes and should be related to Club**  
316 **interests, functions and activities. Topics for the programs can be diverse, including**  
317 **vendors describing their products, club members presenting their hobbies, showing**  
318 **slides from National Meets, etc. The Program Chairman may do the program, or have**  
319 **other members or outside parties provide the program.**

320  
321 e. **OCC Representative**

322 **The OCC representative represents the Early Ford V8 Club, Hi-Country Regional**  
323 **Group in the Old Car Council of Colorado (OCC). The OCC Representative will attend**  
324 **monthly meetings of the OCC and report the activities of the meeting to the Board and**  
325 **at the General Meeting. The OCC Representative should attend all Board of Directors**  
326 **meetings and General Meetings.**

327  
328 f. **Newsletter Editor**

329 **The Newsletter Editor is responsible for having the Club newsletter, “The Distributor”,**  
330 **composed, published, and mailed out to the general membership once each month prior**  
331 **to the monthly meeting.**

332  
333 **The Newsletter Editor may seek help from the general membership for writing articles**  
334 **as well as printing, assembling, or mailing the newsletter and roster. The Newsletter**  
335 **Editor should attend all Board of Directors meetings and General meetings.**

336  
337 g. **Website Coordinator**

338 **It is the duty of the website coordinator to oversee the operation of the Club website.**  
339 **This includes maintaining the web address, seeking professional help when required**  
340 **and selecting and training volunteers to contribute to the contents of the website. The**  
341 **Coordinator will assure that the content of the site remains under the control of the**  
342 **Club and are appropriate for the goals of the Club. Site expenses must be approved by**  
343 **the Board before costs can be incurred.**

344  
345 h. **Parliamentarian**

346 **The Parliamentarian is responsible to see that the official business of the club is**  
347 **conducted in accordance with Roberts Rules of Order. He is appointed by the President**  
348 **and serves at the pleasure of the Board. The President may, at his option and for the**  
349 **good of the Club, override the ruling of the Parliamentarian.**

352 **ARTICLE II Duties of Sponsors**  
353

354 **a. Tour Sponsor**

355 **The Tour Sponsor volunteers to host a particular tour during the year. The Tour**  
356 **Sponsor works with the Tour Chairman to establish a date, time and other particulars**  
357 **of the tour. The Tour Sponsor is responsible for arranging all aspects of the tour**  
358 **including date, time, destination, route, restaurant(s) (as necessary), activities, prizes**  
359 **and/or plaques (if required). The Tour Sponsor (or tour Chairman, as appropriate) also**  
360 **writes an article for the Club newsletter “The Distributor” to publicize the tour in**  
361 **advance of the date of the tour.**

362  
363 **The Tour Sponsor may have one or more Assistant Tour Sponsors to help with the tour**  
364 **arrangements.**

365  
366 **b. Seminar Sponsors**

367 **The Seminar Sponsor is a volunteer who hosts a particular seminar during the year.**  
368 **The Seminar Sponsor must coordinate with the Seminar Chairman to establish a date,**  
369 **time and other particulars for the seminar. Seminars should cover topics related to the**  
370 **restoration and preservation of the Early Ford V8, or other automotive interest, and**  
371 **have educational value to the members who attend the seminar. The Seminar Sponsor**  
372 **arranges all aspects of the seminar including date, time, and place for the seminar. The**  
373 **Seminar Sponsor may elect to have the seminar in his own garage, someone else’s**  
374 **garage or perhaps a business location depending on the nature of the seminar. The**  
375 **Seminar Sponsor (or the Seminar Chairman, as appropriate) also writes an article for**  
376 **the Club newsletter “The Distributor” to publicize the seminar in advance of the date of**  
377 **the seminar. The seminar should be held the first Saturday after the general meeting**  
378 **unless circumstances dictate otherwise.**

379  
380 **The Seminar Sponsor may have an Assistant Seminar Sponsor to help with the seminar**  
381 **arrangements.**

382  
383 **f. Celebration and Remembrance Chairman**

384 **The Celebration and Remembrance Chairman will recognize by card or other**  
385 **appropriate means the Hi-Country Regional Group member who has suffered injury or**  
386 **loss, or who has good news to celebrate.**

387  
388 **g. Property Manager**

389 **The Property Manager is responsible for maintaining an inventory and reporting**  
390 **periodically to the Board on the location of Club property.**

391  
392 **ARTICLE III Special Awards**

393  
394 **A. Distinguished Service Award (the Bert Marsh Award)**

395 **Each year a Distinguished Service Award may be presented to any Club member,**  
396 **except Board of Directors members. The candidate is nominated by the Club**  
397 **membership and selected by a committee appointed by the Board of Directors. This**  
398 **award will be presented to the selected member at the Annual Christmas Party.**

399  
400 **B. Rookie of the Year Award**



Each year the Board of Directors may select a “Rookie of the Year”. The selection is based on Club participation in the first year membership, and is presented at the Annual Installation Dinner.

**C. “250 Club” Award**

A member who attains 250 points during the year through participation in Club events and activities is recognized at the end of the year with a “250 Pin” in the first year, and bars in successive years, which note the number of years the member has attained 250 points. The awards are presented at the Annual Installation Dinner.

A member who has attained 250 points or better for twenty (20) years will be awarded a bar inscribed with the word “LIFE” and is not required to pay annual Club dues.

**ARTICLE IV “250 Club”**

**A. The “250 Club”**

A club within the Club established to encourage participation in and attendance at Club functions and activities. A system establishes points for attendance at Club functions. Any member who attains 250 points (roughly half of the points available during the year) becomes a member of the “250 Club” for that year.

**B. Definitions**

- **General Meetings** are monthly meetings for the entire Club.
- **Tours:** Scheduled at least once each month, provide and opportunity for Club members and their families to get together and drive their cars at planned and organized events.
- **Seminars:** Usually scheduled each month, provide an opportunity for Club members to learn something about Early Ford V8’s or other automotive information.
- **Qualifying cars for the points:** Must be a Ford Motor Company product manufactured between 1932 and 1953 with a Ford Motor Company factory engine manufactured in the same era.

**C. Point System for the “250 Club”**

The point system for the “250 Club” is published in the Club Roster

**ARTICE V General Bylaws**

- **Members of the Hi-Country Regional Group** must belong to the **National Early Ford V8 Club.**
- **The Hi-Country Regional Group** is a member of the **Old Car Council of Colorado (OCC).** Each year the club pays dues to the OCC based on the number of members in the Club as of December 31.
- **Tours** shall be self-supporting unless other arrangements are pre approved by the **Board of Directors.**
- **The Club** will not participate as a club in any event that requires members or the Club to sign a “**Hold Harmless Clause**” or other such agreement that waives Club or individual insurance policies.
- **Proceeds** gained through Club participation in car show(s) or other events go to the **Club Treasury.**

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- **The Club may have an auction to raise money for the Club. Articles to be sold are contributed by the general membership, with the proceeds going to the Club Treasury.**
- **At each General Meeting \$.25 will be collected from each member not wearing their Club name badge, with proceeds going to the Club treasury.**
- **The Club treasury will pay for supplies for the annual club picnic unless decided otherwise by the Board.**
- **The Club treasury will subsidize costs for Club events, such as meals, decorations, or supplies unless decided otherwise by the Board.**