

3
4 **EARLY FORD V8 CLUB OF AMERICA**
5 **HI-COUNTRY REGIONAL GROUP**

6
7 **BYLAWS**

8
9 **ARTICLE I - Purpose**

10
11 **a. Name of the Club**

12 In accordance with the charter of the Early Ford V8 Club of America (National) we are known as
13 the Hi-Country Regional Group, Early Ford V8 Club of America (Club, as used in this
14 document, means the Hi Country Regional Group)

15
16 **b. Legal Status**

17 We are a not-for-profit corporation registered with the Secretary of State, State of Colorado, as
18 ID number 19871543258.

19
20 **c. Governance**

21 We operate in accordance with the National Club Bylaws as published in the national Roster of
22 Membership. All meetings shall be conducted in accordance with Robert’s Rules of Order.

23
24 **ARTICLE II - Membership**

25
26 **a. Membership**

27 Membership is open to any individual who supports the purposes of the National Club.

28
29 **b. Requirements**

30 Article 18 Section 4 of the National Club Bylaws defines requirements for Club membership.

31
32 **c. Classes of Membership**

33 There shall be four classes of membership. These are: Regular, Joint, Honorary and Life

- 34
35 i. **Regular:** A regular member is a full dues paying member and can vote in all elections and
36 hold office in the Club. The member is entitled to a membership card, newsletter/web
37 access and a copy of the Membership Roster.
- 38 ii. **Joint:** A Joint membership consists of a regular member plus any other member (one) of
39 the regular member’s household and both can vote in all elections and hold office in the
40 Club and receive individual membership cards and a single copy of other printed material
41 such as the membership roster and newsletter.
- 42 iii. **Life:** A Life Member is any Regular or Joint Member who has obtained 20 years of 250
43 Club Membership. A Life Member is excused from paying Club dues but otherwise is
44 Regular member.
- 45 iv. **Honorary:** An Honorary member is a living individual who is recognized by the Club
46 Board of Directors as contributing significantly to the activities of the Club. They do not
47 share in other rights of membership.
48
49

50 **d. Dues**

51 To remain a Regular or Joint member in good standing, the annual dues, as set by the Club Board
52 of Directors, must be paid to the Club. Failure to pay dues shall result in suspension of
53 membership in the Club.

54
55 **ARTICLE III - Election of the Board of Directors**

56
57 **a. The Board of Directors**

58 There shall be six (6) Board of Director members who are responsible for managing the affairs
59 and business of the Early Ford V8 Club of America, Hi-Country Regional Group. The six Board
60 Members are elected by the general membership.

61
62 **b. Term of Office**

63 Each Board Member shall serve a term of three (3) years. Two new Board Members are elected
64 each year as two (2) existing Board Members complete their term.

65
66 **c. Nominating Committee**

67 The President shall appoint a Nominating Committee consisting of two or more Club members to
68 seek out other Club members who are willing to serve on the Board of Directors. Club members
69 nominated to run for the Board of Directors are given the choice to accept the nomination or
70 decline the nomination.

71
72 **d. Election of Board Members**

73 After posting new applicants names in the Club newsletter and website and/or by word of mouth,
74 the election of two new Board Members shall take place by secret ballot at the December
75 General Meeting. A minimum of two members are needed to run for the Board, but generally it
76 is recommended to have more candidates. It is also permissible for Club members to nominate
77 candidates from the floor at the December General Meeting. Candidates nominated from the
78 floor at the December General Meeting must be present to accept or decline the nomination or
79 present a written confirmation of their willingness to have their name placed in nomination. Only
80 Club members present at the December General Meeting may vote.

81
82 The two candidates receiving the most votes at the December General Meeting will be the new
83 Board Members. In the event a Board Member is unable to complete a three-year term on the
84 board, a special election will be held to vote a club member into that position to fulfill the
85 remainder of the vacated position.

86
87 **e. Term of Office**

88 The term starts on the date of election and ends three years later, following the close of the
89 December meeting at which Club officers are elected.

91 **ARTICLE IV - Election of Club Officers**

92
93 **a. The Club Officers**

94 Elected officers are as follows:

- 95 • President
- 96 • Vice President
- 97 • Recording Secretary
- 98 • Treasurer
- 99 • Corresponding Secretary

100
101 **b. The Election Process**

102 The election of officers shall take place during the December Board of Directors meeting with
103 the officers being selected from the Board of Directors. The four (4) ongoing Board Members,
104 the two (2) out-going Board Members and the two (2) newly elected Board Members will take
105 part in the nominating and voting process to fill the five offices.

106
107 The first item of business at the December Board meeting is the election of officers. The current
108 President asks for nominations for the new President. The Board Members may nominate any of
109 the four on-going Board Members or any of the two (2) newly elected Board Members. Each
110 nomination requires a second before the nomination is validated. The nominations cease when a
111 motion is made and seconded to end the nominations. The candidates leave the room while the
112 remaining Board Members discuss the qualifications of the candidates and then vote on the
113 candidates by show of hands. The candidates may cast their vote by written ballot before leaving
114 the room. The President will have the votes tallied and announce the winner. Upon election, the
115 new President takes charge of the election of the remaining four officers, which proceed in the
116 same manner as the election of the President.

117
118 **c. Voting**

119 Only Board members may nominate, second and cast votes for the election of officers and they
120 must be present at the meeting to do so. A candidate receiving the most votes for an office will
121 result in election to the office. In case of a tie vote that cannot be resolved by a subsequent
122 revote, the selection of the officer shall be made by the current President, which in the case of the
123 presidential election, will be the outgoing President. For all other officers it will be the incoming
124 President.

125
126 **d. Term of Office**

127 Each officer shall serve in the position for a term of one year.

128
129 (As a bridge for the year 2024, a third club member was elected during the December 2023
130 general meeting to fill the position of Recording Secretary for a one-year term. Patti Jantz was
131 elected and will complete that one-year term.)
132

133 **ARTICLE V - Duties of the Officers**

134
135 **a. President**

136 The President shall be the Chief Executive Officer of the not-for-profit organization. The
137 President shall have direction, supervision and control of the business and the affairs of the
138 organization, subject to the approval of the Board of Directors.

139
140 The President shall preside at all meetings of the Board of Directors and at all General monthly
141 meetings.

142
143 The President shall sign in writing all contracts with others as well as other instruments provided
144 that the contracts and instruments are approved by a Board majority vote. Purchases that have
145 been previous approved as a budget line item and are under the control of an activity chairman
146 do not require a signature.

147
148 **b. Vice President**

149 The Vice President shall perform all the duties of the President in his absence and when so acting
150 shall have all the powers and restrictions of the President. The Vice President shall perform other
151 duties as may be prescribed by the President and shall attend all General Meetings and Board of
152 Directors meetings. At General Meetings the Vice president will collect \$.25 from all members
153 not showing or wearing their name badges.

154
155 The Vice President shall maintain the “250 Club” book and make sure that it is available at all
156 General Meetings and at as many Board Meetings, Club Tours and Seminars as possible by
157 taking it there himself (herself) or finding a substitute to take it. The Vice President should
158 periodically check the “250 Club” book to be sure that the addition is correct. At the end of the
159 year, the Vice President shall calculate the points for all member to determine those persons
160 qualifying for the “250 Club”.

161
162 The Vice President shall plan and sponsor the Annual Installation Banquet, which includes
163 selecting a location, date, negotiating a cost for approval by the Board, and arranging for table
164 decorations. As part of the installation Banquet preparations, the Vice President will coordinate
165 the gift to the outgoing President, assure that it is presented at the Banquet, and insure the “250
166 Club” awards are prepared and presented to the qualifying members.

167
168 **c. Treasurer**

169 The Treasurer is responsible for keeping the Club bank account(s) in order and presenting a
170 financial report once a month to the Board of Directors and the General Membership. All bank
171 accounts shall be under the control of the Treasurer. If the Treasurer is not able to attend the
172 General Meeting or the Board of Directors meeting, he (she) shall assure that a substitute is
173 present at the meeting to give the Treasurer’s report. The Treasurer accepts all monies from the
174 general membership and other parties for membership dues, Club tours, and other special events.
175 The Treasurer shall make sure all viable invoices presented to the Club are paid in a reasonable
176 amount of time to avoid penalties or an unfavorable reputation for the Club.

177
178 The Treasurer shall serve as cosigner with the President on any bank accounts. The Treasurer
179 shall also advise the President and Board of Directors on matters involving the Club treasury,
180 saving accounts, bonds, or any other financial interests.

182 The Treasurer shall annually prepare the line-item budget for the club for the coming calendar
183 year as well as estimate line-item amounts for the next two years. The line-item budget for the
184 current calendar year will be prepared and presented for approval at the February Board Meeting.
185

186 **d. Recording Secretary**

187 The Recording Secretary (aka Secretary) shall keep minutes of all general meetings and the
188 Board of Directors meetings. At the General Meeting the Secretary shall read the minutes of the
189 previous Board Meeting and the General Meeting, or as otherwise requested by the President. If
190 the Secretary is not able to attend the General Meeting or the Board of Directors meeting, he or
191 she shall assure that a substitute is present at the meeting(s) to read the minutes of past meetings
192 and record the minutes of that meeting.
193

194 The Secretary shall also be responsible for possession of official Club documentation such as
195 meeting minutes, the Club charter, National Bylaws, High Country Regional Group Bylaws,
196 insurance policies, Treasurer reports, the Certificate of Incorporation, and other documents and
197 records deemed to be significant. He (she) shall renew the Certificate of Incorporation as
198 required by the State of Colorado.
199

200 **e. Corresponding Secretary**

201 The Corresponding Secretary is responsible directly or by delegation for all correspondence with
202 outside contacts such as the National Club, other Regional Groups, businesses, and individuals
203 outside the Club. The Corresponding Secretary is also responsible directly or by delegation for
204 pick up of the mail from the Club post office box.
205

206 The Corresponding Secretary shall write articles for the V8 Times, the National Club magazine,
207 for inclusion in the “Regional Group News” section. An article should be sent as soon as
208 possible after the election of officers to inform the National and Regional groups of the newly
209 elected officers. Other articles submitted can be at the discretion of the Corresponding Secretary,
210 but presumably would address events, both past and future, in which the Club is engaging.
211

212 **f. Duties of the remaining members of the Board of Directors**

213 The other Board Members not holding office as listed above shall assist the President and other
214 officers as necessary. They may be called upon by the President to fill in for the Treasurer or
215 Recording Secretary in their absence. They may also fill one of the event chairmen or
216 representative positions described below. They may be assigned other duties, such as call lists, as
217 requested by the President.
218

219 **ARTICLE - VI Dissolution**
220

221 As per Article 18 Section 5 of the National Club bylaws, a regional group shall consist of not less than
222 five members of the National. If the Hi-Country Regional Group is dissolved by the National Club, then
223 all remaining assets of the regional group, including all funds, shall be offered to the Early Ford V8
224 Foundation. Any unwanted donation can be disposed of at the discretion of the Board of Directors.
225
226
227

Permanent Guidelines

ARTICLE I - Duties of Event Chairmen and Representatives

All chairmen and representatives are appointed by the Board of Directors, acting through the President and serve at the pleasure of the Board.

a. Tour Chairman

The Tour Chairman is responsible for assuring that Tour Sponsors are secured to sponsor at least seven tours during the year. The Tour Chairman should endeavor to have two tours per month during months with good weather. Where possible, the Tour Chairman should assure that monthly tours do not conflict with each other, Garage Seminars, or other major events that might severely impact attendance. The Tour Chairman shall assure that tours are scheduled well in advance to facilitate member planning. The Tour Chairman shall also assure that the Tour Sponsor submits an article for the Club newsletter describing the tour, date and time, meeting point and other pertinent information for the upcoming tour.

The Tour Chairman will select a member from the general membership to assist in the performance of the duties. The assistant will learn from the experience so that the assistant may assume the duties of Tour Chairman in case of absence of the Chairman and assume the position as successor when the Tour Chairman steps down. The Tour Chairman or assistant should be present at Board of Director and General meetings.

b. Seminar Chairman

The Seminar Chairman is responsible for assuring that Seminar Sponsors are secured to sponsor early Ford related seminars at least ten (10) times per year. Seminars should cover topics related to the restoration and preservation of the early Ford V8 or other automotive interest and have educational value to the members who attend the seminar. The seminars may take place in member garages, places of business, or any other appropriate location. The Seminar Chairman should assure that monthly seminars do not conflict with monthly tours or other major events. The Seminar Chairman shall assure that seminars are scheduled well in advance such that members can plan their schedules accordingly. The Seminar Chairman shall also assure the Seminar Sponsor places an article in the Club newsletter, "The Distributor" describing the seminar and establishing the time and location and with directions to get to the seminar.

The Seminar Chairman shall prepare a list of scheduled seminars and present it to the general membership at the General Meetings. The list should cover seminars several months in advance. The Seminar Chairman shall also speak at each General Meeting, calling on Seminar Sponsor, as appropriate, to describe and give details for upcoming seminars.

The Seminar Chairman will select a member from the general membership to assist the Chairman. The assistant will learn from the experience so that the assistant may assume the duties of the Seminar Chairman in case of the Chairman's absence and may assume the position for the next year or whenever the Seminar Chairman steps down. Either the Seminar Chairman or the assistant should be present at all Board of Directors meetings and General Meetings.

c. Membership Chairman

The Membership Chairman is responsible for welcoming new members into the Club and helping them join the Hi-Country Regional Group and the National Early Ford V8 Club. The Membership Chairman will take applications from new members and forward the dues to the Treasurer. The Membership Chairman will assure that the new member gets a name badge and a

278 current year Roster. The Membership Chairman is in charge of preparing and distributing the
279 Club Roster.

280
281 The Membership Chairman should be present at all Board of Directors meetings and General
282 Meetings.

283
284 **d. Program Chairman**

285 The Program Chairman is responsible for providing a program for each General Meeting. The
286 program should last 15 to 30 minutes and should be related to Club interests, functions and
287 activities. Topics for the programs can be diverse, including vendors describing their products,
288 club members presenting their hobbies, showing slides from National Meets, etc. The Program
289 Chairman may do the program, or have other members or outside parties provide the program.

290
291 **e. CCCC Representative**

292 The CCCC representative represents the Early Ford V8 Club, Hi-Country Regional Group in the
293 Collector Car Council of Colorado (CCC). The CCCC Representative will attend monthly
294 meetings of the CCCC and report the activities of the meeting to the Board and at the General
295 Meeting. The CCCC Representative should attend all Board of Directors meetings and General
296 Meetings.

297
298 **f. Newsletter Editor**

299 The Newsletter Editor is responsible for having the Club newsletter, “The Distributor”,
300 composed, published, and mailed out to the general membership once each month prior to the
301 monthly meeting.

302
303 The Newsletter Editor may seek help from the general membership for writing articles as well as
304 printing, assembling, or mailing the newsletter and roster. The Newsletter Editor should attend
305 all Board of Directors meetings and General meetings.

306
307 **g. Website Coordinator**

308 It is the duty of the Website Coordinator to oversee the operation of the Club website. This
309 includes maintaining the web address, seeking professional help when required and selecting and
310 training volunteers to contribute to the contents of the website. The Website Coordinator will
311 assure that the content of the site remains under the control of the Club and are appropriate for
312 the goals of the Club. Site expenses must be approved by the Board before costs can be incurred.

313
314 **h. Parliamentarian**

315 The Parliamentarian is responsible to see that the official business of the club is conducted in
316 accordance with Roberts Rules of Order. He is appointed by the President and serves at the
317 pleasure of the Board. The President may, at his option and for the good of the Club, override the
318 ruling of the Parliamentarian.

319
320 **ARTICLE II - Duties of Sponsors**

321
322 **a. Tour Sponsor**

323 The Tour Sponsor volunteers to host a particular tour during the year. The Tour Sponsor works
324 with the Tour Chairman to establish a date, time and other particulars of the tour. The Tour
325 Sponsor is responsible for arranging all aspects of the tour including date, time, destination,
326 route, restaurant(s) (as necessary), activities, prizes and/or plaques (if required). The Tour
327 Sponsor (or tour Chairman, as appropriate) also writes an article for the Club newsletter “The
328 Distributor” to publicize the tour in advance of the date of the tour.

329
330 The Tour Sponsor may have one or more Assistant Tour Sponsors to help with the tour
331 arrangements.
332

333 **b. Seminar Sponsors**

334 The Seminar Sponsor is a volunteer who hosts a particular seminar during the year. The Seminar
335 Sponsor must coordinate with the Seminar Chairman to establish a date, time and other
336 particulars for the seminar. Seminars should cover topics related to the restoration and
337 preservation of the Early Ford V8, or other automotive interest, and have educational value to the
338 members who attend the seminar. The Seminar Sponsor arranges all aspects of the seminar
339 including date, time, and place for the seminar. The Seminar Sponsor may elect to have the
340 seminar in his own garage, someone else's garage or perhaps a business location depending on
341 the nature of the seminar. The Seminar Sponsor (or the Seminar Chairman, as appropriate) also
342 writes an article for the Club newsletter "The Distributor" to publicize the seminar in advance of
343 the date of the seminar. The seminar should be held the first Saturday after the general meeting
344 unless circumstances dictate otherwise.
345

346 The Seminar Sponsor may have an Assistant Seminar Sponsor to help with the seminar
347 arrangements.
348

349 **c. Celebration and Remembrance Chairman**

350 The Celebration and Remembrance Chairman will recognize by card or other appropriate means
351 the Hi-Country Regional Group member who has suffered injury or loss, or who has good news
352 to celebrate.
353

354 **d. Property Manager**

355 The Property Manager is responsible for maintaining an inventory and reporting periodically to
356 the Board on the location of Club property.
357

358 **ARTICLE III - Special Awards**
359

360 **a. Distinguished Service Award (the Bert Marsh Award)**

361 Each year a Distinguished Service Award may be presented to any Club member, except Board
362 of Directors members. The candidate is nominated by the Club membership and selected by a
363 committee appointed by the Board of Directors. This award will be presented to the selected
364 member at the Annual Christmas Party.
365

366 **b. Rookie of the Year Award**

367 Each year the Board of Directors may select a "Rookie of the Year". The selection is based on
368 Club participation in the first year of membership and is presented at the Annual Installation
369 Dinner.
370

371 **c. "250 Club" Award**

372 A member who attains 250 points during the year through participation in Club events and
373 activities is recognized at the end of the year with a "250 Pin" in the first year, and bars in
374 successive years, which note the number of years the member has attained 250 points. The
375 awards are presented at the Annual Installation Dinner.
376

377 A member who has attained 250 points or better for twenty (20) years will be awarded a bar
378 inscribed with the word "LIFE" and is not required to pay annual Club dues.
379

380 **ARTICLE IV “250 Club”**

381 **a. The “250 Club”**

382 A club within the Club established to encourage participation in and attendance at Club functions
383 and activities. A system establishes points for attendance at Club functions. Any member who
384 attains 250 points (roughly half of the points available during the year) becomes a member of the
385 “250 Club” for that year.
386

387 **b. Definitions**

- 388 • General Meetings are monthly meetings for the entire Club.
- 389 • Tours: Scheduled at least once each month, provide and opportunity for Club members and
390 their families to get together and drive their cars at planned and organized events.
- 391 • Seminars: Usually scheduled each month, provide an opportunity for Club members to learn
392 something about Early Ford V8’s or other automotive information.
- 393 • Qualifying cars for the points: Must be a Ford Motor Company product manufactured
394 between 1932 and 1953 with a Ford Motor Company factory engine manufactured in the
395 same era.
396

397 **c. Point System for the “250 Club”**

398 The point system for the “250 Club” is published in the Club Roster
399
400

401 **ARTICE V - General Bylaws**

- 402 • Members of the Hi-Country Regional Group must belong to the National Early Ford V8
403 Club.
- 404 • The Hi-Country Regional Group is a member of the Collector Car Council of Colorado
405 (CCCC). Each year the club pays dues to the CCCC based on the number of members in the
406 Club as of December 31.
- 407 • Tours shall be self-supporting unless other arrangements are pre-approved by the Board of
408 Directors.
- 409 • The Club will not participate as a club in any event that requires members or the Club to sign
410 a “Hold Harmless Clause” or other such agreement that waives Club or individual insurance
411 policies.
- 412 • Proceeds gained through Club participation in car show(s) or other events go to the Club
413 Treasury.
- 414 • The Club may have an auction to raise money for the Club. Articles to be sold are
415 contributed by the general membership, with the proceeds going to the Club Treasury.
- 416 • At each General Meeting \$.25 will be collected from each member not wearing their Club
417 name badge, with proceeds going to the Club treasury.
- 418 • The Club treasury will pay for supplies for the annual club picnic unless decided otherwise
419 by the Board.
- 420 • The Club treasury will subsidize costs for Club events, such as meals, decorations, or
421 supplies unless decided otherwise by the Board.
422

423 **APPENDIX A**

424 In 2023, Nick Morstad proposed the changes in the number of board members to serve each year
425 to a total of 6 members. President is a non-voting member. The alternate board member office
426 was removed from the board by a majority vote of members during the December 2023 general
427 meeting.
428

429 **APPENDIX B**

430 Copy of Bylaws as of December 31, 2014 available in the club archives.